Miss Ruhl’s
Netiquette Rules

1. Treat others as you want to be treated. This includes your classmates or someone you are corresponding with on the Internet.

2. Only visit the Internet sites provided to you by me. There are unsafe sites on the Internet – never search without having an adult with you.

3. When sending emails please remember the following:
   a. Read your email carefully before you send it. It represents you to the other person.
   b. Do not type in all CAPS as it appears as if you are yelling. Use all caps to emphasize a point.
   c. Do not respond to any email unless you know who sent it.
   d. Use common abbreviations or Instant Message Language. For example:
      - BTW – by the way
      - IM – Instant Message
      - LOL – Laughing out loud
      - BRB – be right back
   e. Use emoticons to express feelings – they work better than words to. You can use “smileys” or text, for example:
      - 😊 :-) Happy
      - 😞 :( Sad
      - :-o Surprised
      - :-@ Screaming
      - 😜 :-I Indifferent

4. Safety is IMPORTANT! Remember when posting to groups or forums, that anyone can see what you write – do not disclose your complete name, address, school, or phone number. If you need to do this, you must consult with a parent or teacher first.