# Writing Checklist: Grades 5-8

**Teacher Name:** Mr. Wood  
**Student Name:** ___________________________  
**Reviewer Name:** ___________________________  
**Date:** _______________  

**Project:** Writing Checklist

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>RESPONSIBILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capitalization</strong></td>
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</tbody>
</table>
- I have capitalized the first word of each sentence.  
- I have capitalized the names of people.  
- I have capitalized the names of months, days, and holidays.  
- I have capitalized the names of cities, states, countries, continents and famous places (e.g., Empire State Building).  
- I have capitalized titles of books, movies, etc. |
| **Conventions** |  
- My paragraphs are sound.  
- Each of my paragraphs has one main idea.  
- I used correct grammar.  
- I used commas, periods, question marks, and exclamation points correctly.  
- I used quotation marks around dialogue.  
- I used apostrophes correctly in contractions and possessives.  
- My printout contains no typos. |
| **Fluency** |  
- My sentences begin in different ways.  
- The meaning of each of my sentences is clear.  
- My sentences flow from one to another.  
- There are no run-on sentences.  
- There are no sentence fragments. |
| **Ideas** |  
- I used brainstorming and a concept map or outline to create and organize ideas.  
- My ideas are logically related to one another. |
- Ideas are written in my own words.
- I understand my topic.
- My report is clear and focused. I stay on topic.
- My details give the reader important information.
- I have listened to suggestions from the teacher or peer writers.

**Organization**
- My report is sequenced in a logical order.
- My introduction is exciting and inviting.
- My ideas flow well and are clearly connected to one another.
- I have a satisfying conclusion.

**Word Choice**
- Every word seems just right.
- I used a lot of descriptive words (adjectives and adverbs).
- I used synonyms to add variety.